



- Be familiar with the club's Charter & Bylaws
- Perform the following, or delegate as necessary or indicated
 - Calendar, establish agenda for & facilitate BoD meetings. Promote & support active participation by fellow Board members.
 - Facilitate other club business meetings, e.g. General Meeting.
 - Offer announcements and other verbal communications at club functions, including class / club nights and other dance activities.
 - Communicate as club representative to other parties including but not limited to:
 - St Andrew's United Methodist Church (SA-UMC)
 - Peninsula Square Dance Federation (PSDF)
 - International Association of Gay Square Dance Clubs (IAGSDC).
 - Ensure that the club is represented at the IAGSDC Annual Delegate's Meeting.
 - Other square dance clubs and community groups
 - Offer calling agreement(s) to club caller(s) / instructor(s) and other callers invited to provide the service.
- Participate in club activities.
- Promote club member engagement in and contribution to the club. Be a cheerleader.
- Collaborate with other members of the BoD to delegate to club members any club function not defined within the Chart & Bylaws of ECR or otherwise assigned.
- Act as a signer on checks disbursed from the club treasury.