



El Camino Reelers Board Meeting Minutes

Sunday, February 02, 2025, 11:00 AM PST

Remote meeting via Zoom 465 455 8223

Attended: Ed, Jeff, Michael G, Pete, Rob, Kurt, Michael L, Oliver

Minutes from Last Meeting

- Minutes from the 01/05/2025 meeting were approved.

Activities since last meeting

- Hot Dish potluck 1/31/2025

Focus for this meeting:

- General Membership Meeting (2/4) Prep – see Ed’s slides at https://www.reelers.org/ClubInfo/2025-02-04_GeneralMeetingV1.pdf
- Final Planning for Plus Blast Class starts (2/15)
- **Plan 2025**
- Board member **task lists**
- Dance **contracts**
- **Other** Action items

Action Items Progress:

- **General Member Meeting**
 - We walked through the slide presentation for our meeting
 - Decided on who will present which section.
 - Added description of non-Board Member contribution opportunities
 - Ed had added statistics about membership as suggested by Kanef during last meeting
 - Might collect more data in future
 - **Rob** to reach out to Sabra to see if she is still interested (she can’t at this time)
- **Plus Class** with Oakland 8s at Mark Green Center in Union City (See Classes below)
 - Ed has sent the IRS doc showing we’re a 501 c 7 to Kurt. Also available in the Treasurer folder on Google Drive
 - Promote
 - Usual square dance lists
 - Web page and flyer are done
 - Contact current and former SSD class graduates through ECR Talk
 - Review Tuesdays are not included in the class fee.
 - **Kurt** will publish review-night tip order. Dancing to start at 6:45 to include SSD, Class, Plus, and A2, ending at 9:15
 - Dennis Date will attend Tuesdays as a regular dancer
 - **Pete** will provide some food (nutrition bars and fruit platter) for the class
 - **Pete** will announce to registrants that they should communicate with each other about possible car pooling
 - Insurance certificate for ECR for the venue has been sent to Kurt. Venue might insist on having one for Oakland 8s as well.
- Come up with a **schedule of classes in 2025** (**Michael**): - Done:
 - Did a calendar for whole year for all Board functions. Classes are marked in red. Available on Google Drive
 - Open Houses included in April, June, August
 - Next SSD Class starts in September
 - **Michael** will replace April potluck with Plus Class Graduation potluck
 - **Board** needs to nail down exact dates for some
- After we have set our agenda for 2025, come up with a **plan on how to promote** what when – **Rob**

- **Everyone** should document their tasks if there's no document, yet. For next meeting, make a **list** of your tasks. Thank you, Ed, for being the first to complete this!
- **Dances:**
 - 40th Anniversary potluck (March):
 - Timing: 5:00 setup for potluck, 5:30 potluck, 6:45 tear-down (partial) for dance. Use rectangular tables. Dance starts at 7:00. **Ed** to correct the times on the flyer
 - **Jeff** to get contacts and reach out to former / further afield members to inform them.
 - 40-year bars to be given out during that dance (**Eric**).
 - **Ed** to go through old rosters for e-mail addresses for Jeff.
 - **Do we have the church early enough?**
 - **Jeff** to send contract to Barry (Spring Dance) within the next couple of weeks stating that **ECR will not pay for more than half** of transportation costs for the May dance, since Barry will call more for PACE than us. Joe (PACE) will not pay for travel.
 - Summer Dance with Darren Galina will be **Aug 23rd**.
 - **Michael Levy** to reach out to Buddy Weaver for Halloween Nov 1.
- **Member survey** along the lines of "What does square dancing with ECR give to you?" – What not. (**TBA**)
- **Jeff** will send a proposal about club uniform to the Board for approval at next meeting
- **Pete** will organize a Get-Well card for Allan French and Steve Higaki, who will both pause dancing for health reasons
- **Kurt and Michael** will teach 'gay' **styling** Tuesdays February 11 and 18, Announce at General Meeting this week
- We decided not to have an **A2 review** at this time
- **We** will schedule our next **Tea-Dances** (Jewish Center next door?) next meeting
- **Same with Potluck**
- Board gave Pete the OK to move ahead with San Mateo County Pride. **Oliver** to contact SM library to see about their schedule, if any

Board / Membership

- General Meeting February 4th
 - Kanef: Items for General Meeting that might be interesting: Statistics on club night attendance and profitability, breakdown of weekly entrance donations vs. annual member fees. Also, what does the club need to survive other than money (dancers, angels, callers, hall, attractiveness to dancers -like food-, ...). Does recruiting work? What are the stats on retention of newer dancers?
- Board elections in Feb. Up for re-election are Jeff, Michael, Ed. Jeff will not run again. Results announced Feb 25th.
- Jeff has taken on merchandising. Merchandise schedule:
 - Feb - choose apparel options and get estimates from the vendor
 - Mar - solicit orders with specific ecr-talk emails, weekly announcements, and Tuesday night announcements
 - Apr 15 - order deadline
 - May 30 - order receipt, distribution
 - Jun 30 - convention
- Suspenders are not comfortable for everyone, esp. women.
 - **Jeff** will look at possibly changing our club uniform.
 - Will talk to Carol and Sheri. Aim is a small group of 2 men and 2 women to discuss ideas.
- **Everyone should document their tasks** if there's no document, yet. For **next meeting**, make a **list of your tasks**
 - **Ed** has shared his preliminary list – Thanks!

- Can use a shared document on Google drive, but have had problems with access restriction. Everyone should **access the drive with their own Google account**
- **Tasks** non-Board members can take on:
 - Class coordinator
 - Checks attendance every week and follows up with students who missed the class
 - Possibly surveys students on why they're taking our class
 - Brings issues raised by students to the attention of the Board
 - Club "Mother" (of any gender)
 - Organizes monthly birthday cake for members who have had birthdays the previous 30 days
 - Checks in with a regularly attending member who has not showed up for a (couple of) club nights. If needed, organizes a Get-Well card.
 - Social organizer
 - Asks membership what activities they might be interested in
 - Organizes non-dance events for members and guests, such as movies, theater visits, dinners, bowling, etc.
 - Should be no more than around \$30 per event
 - Prospect follow-up
 - Contacts people who attend Pride and other "recruiting" events to thank them for coming by, keep them informed about not-yet-dancer events like picnics and Open Houses, and keeps them engaged until the next SSD Class
- Eric will continue to hand out Anniversary Bars at Club Nights as he sees people.
- Remaining **off-site** items:
 - **Action Items:**
 - If an item takes too much time, **assign** to someone **for proposal** – **Oliver** (ongoing)
 - Finalize **Mission statement** "We are a Modern Western Square Dance club for LGBT+ and friends in Silicon Valley creating a safe, sober space to dance, socialize, connect, learn and have fun." – **all**
 - Come up with **Vision statement** from Greg's notes – **all**
 - For next off-site session:
 - **Every member of the board** to come up with at least two questions / issues they think are the most important / pressing.
 - In **Appendix A** are some observations by Robin with regards to recruiting, member satisfaction, and floor time of various-level dancers.

Classes

- Plus Blast Class:
 - **Ed** will **handle finances**. Will create web page where people can pay with PayPal. **Profit or loss** at the end will be **shared 50/50** between ECR and Oaktown 8s
 - **Angels** dance for **free**
 - "Potluck buffet" is mentioned, but only sandwiches are OK by the facility. Clubs buy sandwiches. Pete will bring fruit platter or cheese. Maybe some **healthy snack items** are better than potluck, because of possible vegan, gluten free, etc. restrictions, and shorter breaks. Can organize going out to eat after class for those interested
 - Class will be 11:30-2:30. **Starting date** will be Feb 15
 - **Class fee** will be \$125, but students will have to pay for Club Night
 - IRS statement declaring ECR a 501©7 org to get non-profit rates sent to Kurt
 - Web page and flyer are done.
 - Possibly arrange for car pooling.

- Have a joint graduation dance after the final review weeks in Union City April 19. Will take the **place of a potluck**. 11:30-2:30
- Tip format of Plus class review period club nights. 6:45 A/P, Class, A, C, S, C, S, C, P/A – NEXT MEETING
- SSD Class fees: \$150 per new student.
- What will we **offer** our current SSD students **after class finishes**?
 - **Plus class** will be 4x3 hours every other week. Will combine with Oaktown 8s to have a common class in Union City.
 - **Future format** until Plus Class: 6:45 A, SSD, Plus, SSD, A, ... end with last floor level starting at 8:45 (ASPSASPSF)
- Class fee includes all review club nights.
- If less than 3 months left in membership year (i.e. SSD graduation is after June 30), Students get the following year's membership free, otherwise the rest of the current year.
- Class members will get badges at graduation, if they don't have them, yet.
- Need to make sure to **connect to new dancers**. Also need to understand **why** they are coming to the class.
- Could have a **buddy system** to connect one angel to one student, or at least one **class coordinator**. Let's have an eye out for the first few weeks, and reconnect next meeting to see if and how we are going to implement this.
- **New SSD dance nights** 2nd and 4th Fridays in Sunnyvale

Recruiting, Outreach / Open House

- Will have **several Pride events** to attract new interest. Could **reach out to Oaktown 8s** to have a combined table at Fremont Pride.
 - Pete will be contact for **Mountain View** and **San Mateo Pride** events
 - Will **ask for \$100** fee
 - **Reimbursement** for Pride Event swag (wrist bands, flags) by All Join Hands has been submitted, no money has come in, yet.
- **Recruiting possibility** at Avenidas Senior Center (has anyone Allen French's e-mail?) **Oliver**
- Got E-Mail from **Destination Palo Alto**, which could be a good way to promote Open Houses etc. **Oliver**
- 200-300 wristbands with website printed for \$25-\$165. Flags can't be customized. Michael L has sent contact info from the pig-picking wrist bands to **Pete**, who will order some appropriate ones for ECR.
- Cost estimate for bus cards 500 cards for \$65+tax. **Ed** will order
- Future events should be put on the **WheresTheDance.com** and **scvsda.org** calendars ASAP, along with the class. **Michael Levy**
- Advertise Open Houses and class in Palo Alto Online and online calendars, flyers in Palo Alto and Stanford, on scvsda.org , sd-bayarea Google Group, local clubs, ...?
- **Pay for influencers to promote?** Don't know any
- **Community radio ad?** – **Michael L., Jeff (podcasts)** Ed did one community ad
- In a previous meeting Michael L put forward the idea of calling all members (every board member a share) to ask them what they would want, very open, without preconceived ideas. Ed divided up the roster so that each board member can call about 6 members. **Most members are yet to be contacted.**
- Palo Alto Weekly contacts:
 - Karla Kane cornerlaughers@gmail.com reporter, editor Heather Zimmerman hzimmerman@embarcaderomediagroup.com , photographer Magali "Maggie" Gauthier.
- Stanford Dean of Queer Studies: Benjamin Davidson bendavid@stanford.edu (semester start is late September)
- **See also Community Events below.**

- Notes from 2023 and 2024 Recruiting and Retention meeting at IAGSDC Ottawa, and from previous discussions, **in Appendix B**

Club Nights

- Right now, it's \$187 per night (hall & caller). Would need at least 20 dancers combined (2 1/2 squares per) to break even. We have enough in the bank to sustain some losses, however, if we get fewer than a couple of squares+, we're going to have problems with interest as well as with finances. Though we have enough cash on hand to be able to afford carrying some losses for some time.
- Kurt has scheduled club night callers through **the end of year**.
- The hope is that with successful recruiting we will have enough attendance to have two club nights again, one (mostly) SSD, one Plus and Advanced.
- There's a new SSD club in Sunnyvale that will be doing club nights every other week Fridays

Quarterly Dances

- We should coordinate with PACE and/or Advanced Squares to possibly share callers (and costs) for a weekend
- Michael Kellogg March 22nd, 2025 (**40th Anniversary Dance**) **Jeff** to finalize
 - Potluck before the dance. Sign up a couple of weeks in advance. 5 pm start of potluck. 4:30 setup. Decorations can go up while potluck stuff is being cleared.
- May 3rd, 2025? Barry Clasper. **Jeff** to send contract to Barry within the next couple of weeks stating that **PACE will pay** for transportation
- Darren Galina confirmed for August 23th, but conflict with Oakland 8s Picnic and Promenade. Ed to see if Darren can push it out a week.
- **ECR is turning 40**. Will use Spring Dance as Anniversary Dance.
 - **Brunch or afternoon meal** - I'd like to invite all past and current members to a meal where we can socialize, and dancing is minimized. Many members stop coming because they don't dance, but I'd really like to give folks the opportunity to connect without expecting dancing. I'd also really like to get a group photo at this as well. – we will have a potluck
 - **Caller/officer recognition** - if enough folks come to the dance, I'd like to specially recognize past and current club callers and club officers. Folks do a lot of work for the club and I want to acknowledge that.
 - How you can help -
 1. Anytime you see or talk to someone previously with the club, let them know about **March 22nd**. I'll start socializing this message with the club in November — to avoid confusion with the October dance, and hopefully to have more details by then.
 2. Collect known-current **contact info** for folks to invite and recognize — I might reach out to "alumni" early, especially if they have to plan ahead for travel.
 3. Share the **skeletons** with me—I don't want to misstep on who I should (or should not) invite. But truly, I hope people can get over their stuff....
 4. Give me **ideas**. I don't really know much about the area, so if there's a restaurant that is favored, or thoughts about things that should happen, let me know.
 - Could be at church to make logistics easier. Possibly pot luck. Will get arrangements done by December.
 - Will promote to Palm Springs club to reach former ECR dancers there

Other dancing

Weekend afternoons:

- Next T-Dance **to be scheduled**
- Small attendance. Do we need them if we have picnics? Would be Sunday.

- Right now we'll have them **about once a quarter**– see 'Venues' below.
- Possibly in Jewish Center next to St. Andrews. **Michael L** to reach out to them.

Picnics

- Spring

Potluck Nights

- Next one **to be scheduled**
- Format was 30 mins food (7:00), then alternating A2/Plus until 9:30. Class members are invited for food for free. Maybe a class tip if there are several class members.

Quarterly Workshops

- For notes from way back see Appendix C

Other Events

Venues

- **Billy de Frank:** It's available for the old rate of 2 hours for \$100. For now, we'll do **weekend Tea Dances** about once a quarter.
- Club nights and quarterly dances continue at St Andrew's.
- Alternate venues see **Appendix D.**

Pride / Community Events

- Mountain View Pride Event has been postponed to June:
 - Location: City of Mountain View, 500 Castro Street, Mountain View, CA 94040
Contact: Eck, Lauren <Lauren.Eck@mountainview.gov>
Expected audience size: 2,500+, Performance duration: 20 minutes
 - Date will be Sat June 7th. 11a-3p
 - 20 min demo dance
 - Booth provided
 - Pete has requested \$100 from the organizers as cost reimbursement
 - Board agrees that Pete can sign for any necessary paperwork
- **San Mateo County Fair.**
- **San Mateo County Pride in the Park**
 - Theme: Breaking Boundaries, Shaping Lives!
 - Sat June 14 11a-5p
 - Parade contingent
 - Demo dance on stage
 - Booth provided
- **San Mateo Libraries.** Contact: Trinkaus, Sam trinkaus@smcl.org
- **Fremont Main Library** Contact: Isaacson, Todd, Library TIsaacson@aclibrary.org
- **Belmont Pride** Contact: Brigitte Shearer BShearer@belmont.gov
- **San Carlos Adult Community Center.** Contacts: Caitlyn Matoso CMatoso@cityofsancarlos.org, Roberta Gonzales-Gregg roberta2gg@gmail.com
- **August 24/25 San Jose Pride.** Rob looked at the web site. \$350 to march, \$650 to get a tent.

Financials

- Tuesday Club Nights: Still losing money weekly, but year over year coming out ahead with the help of membership dues and donations.
- **People can donate to All Join Hands and earmark the donation for a specific club.** Possibly with reminders a couple of times a year. **Should include that with membership renewal notice.**

- There is a group forming for club treasurers of IAGSDC clubs. Ed?
- **We will increase caller pay to \$35/hour going forward.**

Social Activities

- None planned at this time.
- **Looking for someone to spearhead this effort.**
- Mountain View theater free tickets for non-profits was stopped during Covid, and they do not seem to have any intentions of taking that up again. We could still go. Weekday tickets are \$30, so an evening with dinner would be \$50-\$60. In the Board's opinion, \$30 for an event / \$50-\$60 with dinner would be upper limit for events. We'll put our planned social activities on our ECR club calendar.
- We might put out a survey about what people are interested in other than theater (which several already expressed interest)

Online Presence

Zoom

- Zoom renewal is coming up in May. Will let it **auto-renew**. Board meetings are zoomed.

Facebook

- We still have a presence. Michael posts events.
- **Michael to talk to Thom in November.**

Other

- We decided we would **not** need **posting on X (Twitter)**.

Website

- Up to date

Next Board Meetings:

- **Sunday, March 23th 2:00 pm PST.** Location: Zoom
- **Sunday, April 13th 11:00 am PDT.** Location: Zoom
- **Sunday, May 25th 11:00 am PDT.** . Location: Zoom

Appendix A - Robins Observations:

- 1. Low attendance at club nights
- On Wed nights B&B has 6 squares, RJ has at least 4, and BS has at least 2. Yet on Tuesday night when no other club dances, we struggle to get 2 squares.
- 2. Small percentage (20-25%) of ECR members actually attend club nights
- We have 60+ members but struggle to get 16 on club nights.
- 3. Small class sizes compared to nearby clubs
- B&B has 25 in their class, RJ as about the same number, Quads has at least 8 (including several from our SSD class). We struggled to have 5.
- 4. Plus/Adv dancers leaving for other clubs
- Multiple plus/adv dancers have stopped coming on Tuesday nights because of our extended (1 year) SSD focus.
- 5. ECR members stop coming and no one investigates
- One odd aspect I have noticed over the 5 years I have been with ECR is that members suddenly stop coming to club nights and no one seems to comment or investigate what happened or why they stopped coming.
- 6. Skill set of Plus/advanced members not improving
- We have neglected helping our plus and advanced dancers improve their skills. One ECR member told me they stopped going to adv squares because their advanced skills were not good enough and there was no way to improve them. In our SSD focus we have neglected our current members.
- 7. Little sense of community
- ECR seems to operate as a “shared activity” group rather than community. We don’t acknowledge significant events in members lives, we don’t check up on them if they don’t show up, we don’t provide opportunities to get to know one another with outside activities. ECR membership likewise has no demands or expectation.
- The Local Square Dance Environment
- There are a number of local square dance clubs so that one can dance multiple times per week:
- ☑ Sunday: Star8 (adv), Quads (APD plus, adv, C-level)
- ☑ Monday: Outlaws (adv)
- ☑ Tuesday – ECR (SSD-A2)
- ☑ Wed: Belle Swingers (adv), B&B (Plus), RJ(Plus)
- ☑ Thursday: Interlocked (C-level), Lucky Steppers (Plus)
- ☑ Friday: katydids (plus but dying)
- Nearby clubs:
- B&B has 6 squares, round dancing, 25 in latest Plus class, more than 30 in round dance class
- Quads has 8 in their Plus class (including some of our recent SSD graduates). and has their “APD” niche
- BS has 2-3 squares
- We have no competition Tuesday nights yet can only get two squares.

Appendix B - Notes from Recruiting and Retention:

- Treasurer meetings – Ed?
- Before pandemic several clubs with more than 100, now biggest are 80 members
- Western Stars and Oaktown 8s among clubs that have grown
- Ottawa Date Squares have grown, too, by 100%. Had both at Pride, submitted to radio station, ads, active Facebook page. Grew from 12 to 24 to 40, lots of 20 and 30 somethings. Best recruitment was Pride.
- Joel Smith is new liaison for R&R
- New 501c3 effort for new clubs

- Boots in squares mention that pride was not successful for them
- Ottawa saw a big change after getting involved with Pride, have a Pride introductory dance where they hand out business cards with Open House Info. They are in the Pride program, pay off the entire Pride
- Chesapeake squares had success with Pride and cards as well. One side has club info, other dates for Open House. Really active at booths, grabbing people. Hande out 5000 cards
- Emphasize social and fun, not emphasizing square dancing, cause that's what grandpa did. Even business cards emphasize SOCIAL.
- Most clubs are becoming more straight, sometimes inviting gay dancers.
- Triangle squares had 2 squares at first Intro, only 1 came back at second. Flyers in village, weird of both, follow up before coats start. Follow up each year.
- Regina (Canada) changed location for Open House and full class and got two new squares. Going to get at least half to come to club nights.
- Puddle town squares is really struggling since pandemic. Got one square for a dance, most straight. Even the rep at the meeting was straight. Went from 90+ to 9 because of loss of Anne Übelacker and Gary Monday.
- Thom is teaching out to previous dancers (we miss you) offering refresher classes, potluck, picnic
- IAGSDC can offer surveys to do.
- Also have fun development funds we can apply for to try out different things. This could be useful for as in paper or radio.
- ? Had two into nights 1 week apart and start August class
- Thom can tell how to do Facebook marketing. Should have group, not only page. Thom can also help with preventing hijack of page
- Hotlanta: word of mouth is still best way.
- Die what you can to keep your members
- Overall down about 13%
- Lorenzo: for retention other activities like bowling, trips to zoo, etc.
- Liaison@iagsdc.org
- (from our discussion, previously under "Club Nights")
 - We can do a better job planning out our classes. If we plan more in advance, we can do more outreach.
 - We lost contacts with **LGBT groups at companies**, where we got members in the past. It's hard to advertise in groups that you are not part of.
 - We haven't offered an SSD-to-Plus class, but students who were ready found other ways of "upgrading". **A possible goal to have might be a Plus class that offers SSD—to-Plus class that draws from the SSD community. Would still have several level to contend with – Class level, Plus, Adv.** Nearby clubs have either different evenings for different levels, or a split night. Getting people in the door, getting them excited, and up to SSD is already a challenge.
- Things that worked, and those that didn't:
 - Nextdoor and Palo Alto weekly, and word of mouth had people show up at least at intro nights (Red).
 - One group showed up after seeing the flyers on California Avenue (Red).
 - Several people showed up from Meetup (Orange).
 - Los Altos had success with Palo Alto Daily Post. They offered an ad package for \$850.
 - Flyers were posted on California Ave and around Stanford
 - Reached out to Stanford Queer Student Resources who promised to spread the word. No results
- What did we not do (enough) of, if any? **Paid ad in paper? Distribute flyer in the area at University Ave, Castro St (Mtn Vw)**
- Tam Twirlers have put out **banners next to Little League and other banners (contact: Ann Shores)**

- **Yard signs** to put out in front of home.
- **Notes from 2024's Recruiting and Retention:**
 - Joel Smith is liaison to clubs at IAGSDC
 - Ottawa hosted a Pinked Dance, heavily advertised, with lights and fog machine. Had 40 attendees, 17 new dancers
 - Chitown graduated 10 at last class, lots of recruiting at local street fair. They picked half a dozen Aldermans to add their monthly Open Houses to their calendar (*I guess that's something like Nextdoor neighborhoods?*). Involved local chamber of commerce. Had T-shirts made with the club's website QR Code on the back. Got all their members to like the vents on Facebook, which promoted them
 - Chesapeake Squares: At Pride event, had a photobooth (BYO camera) with petticoats and cowboy hats. Was very popular
 - IAGSDC has money to pay for recruitment efforts, but won't cover food. They also paid for pride bracelets for Chitown that had their info on them.
 - Tinseltown moved to LA LGBT Center, which includes a live-in center for youth and seniors
 - Phoenix got 3 graduates through Meetup
 - Grand River offered \$25 off of their Fly-ins for newbies
 - Temple Squares are struggling to find a space
 - Rest of meeting was taken up by Ted, chairman of caller lab, who presented his / their idea of creating a new 2-tier calling schedule for below-A (like SSD and Plus, but with fewer entry-level calls, officially doing away with Basic 1, Basic 2, and Mainstream)
 - **Goal:** Make onboarding easier, reduce the 'Rush to Plus'.
 - **Contact:** chair@callerlab.org .
 - **Resource:** Ray Owens of squaredancetech can create square dance videos to be put on web sites etc.
 - **Pete** will check with getting an IAGSDC grant to get wristbands and flags with our website on it.
- **Next meeting 10/26 via Zoom**

Appendix C – Notes on Workshops:

- We want to hold more quarterly workshops. We'd pay \$200 or half the door. Topics we'd like to cover: Gender Swap/APD workshop, for 4 hours.
- Once we have workshops again someone needs to check with Rob to see how long he thinks a workshop should take, and if he's available for a date yet to be determined. If Rob's not available, we should ask the same question of Eric Henerlau.
- Convention Brush-Up for Plus (thars, teacup chain, other rarely-used calls) This might also be handled via the 6 weeks of club nights prior to Convention, as long as we announce the topic of each club night in advance? In the last half-hour of Adv-Class-Plus format?
- APD/DBD Plus. (Again.)
- Square recovery techniques. (Keep the square dancing, and also know how to reset from lines or waves. Ideally, swap people around to get them into the right place before the end of the sequence.)

Appendix D – Alternate Venues

- **Annette** has compiled a list of venues for use as locations for second club nights, workshops, dances, Tuesday club night. She has reached out to churches in the vicinity, all of which have long wait lists. Might be possible for one-time events, but a long shot. Venues are not any less expensive than St. Andrew's, might be useful as backup
- PACCC/Ventura Community Center is \$50/hour, high stage with power, possible kitchen access. Good for smaller daytime sessions. Lacks charm. Still have our deposit. Ed to follow up to cut a check.

- Beaus and Bows get the school in South SJ for \$38 (John Muir) for the Ice Cream Fling, but their publicized rate is \$400.
- Robin signed up for an account on Facilitron (?). Nothing available so far
- Ed will ask churches around Palo Alto for their going rate.
- Annette connected with SM Pride Center, they sent e-mail list of venues, some are free. They are interested in “take-aways (1 flyer and 20 cards) to promote events.
- Jeff is looking at Garden House in Los Altos and Grant Park, but the latter is small. Maple Room is a dance hall, but limited to 27 people, and no chairs, no table.
- Kurt also looked at RWC and Foster City and saw some with reasonable rates. Some places close to El Camino and 84. Community Activities Building close to Red Morton Community Center. A 32x36 room (4 squares) is \$30/hour. Non-profit rates might require 501©3 status (we are 501©7). Foster City CC has Starboard Room 850 sq ft (might fit 4 squares snugly; have to see layout) on vinyl floor. \$36.40/hour for non-profit. In RWC you get 2 free nights a month (?).
- While asking around, Annette frequently encountered the same Questions we will need answered to go forward:
 - 1. What is the geographical limit we want to look at- e.g. a 10, 15 mile circumference surrounding St Andrew's? Are there any locations that we just don't pursue?
 - 2. Am I asking about 1x event space and/or permanent weekly space for the club?
 - 3. What number of participants do we say might attend a dance event of ours? That is always a question.
 - 4. How do we want to deal with the 'you cannot accept money on site' issue? This is described to me as a legal issue with any nonprofit or government location we pursue- you cannot be taking in money on the premises.
 - 5. What is the range for room square footage for a dance? A class? A club night?
 - 6. What 'other' items do we need in a rental space-we need a definitive list. Tables, chairs, electrical outlet etc.